#### AGUERT RES

AGCHETET, dated the first day of January 1980, by and between the City of Absecon, a funicipal Corporation of the State of New Jersey, hereinafter referred to as the "City" and the lew Jersey Policeman's Benevolent Association, Inc., through its designated affiliate, Lainland Local Eucher Seventy-Seven hereinafter referred to as PA #77.

#### ARTICLE 1- HURLOSE

This Agreement is entered into pursuant to the provisions of Chapter 303, Laws of 1968, (P.J. Nev. Statue 34:13A-5, et seq.) of the State of New Jersey to promote and insure harmonious relations; cooperation and understanding between the City and its employees, to provide for the resolution of legitimate grievances; to prescribe the rights and duties of the City and its employees, all in order that the public service shall be expedited and effectuated in the best interests of the Citizens of the City of Absecon, New Jersey.

# ACTICLE 2- ELITOLES SECUESE TATIVE

2-1 Pajority Depresentative: The Dity recognizes the Najority Depresentative of PBA #77 as the exclusive negotiating agent for all regularly appointed, full time police officers within the City of Absecon Police Department, excluding the Chief of Police bereinafter referred to as the "Employees". The City and Employees agree that the Najority Representative of PBA #77 has the right to negotiate as to rates of pay, hours of work, fringe benefits, working conditions, sefety or equipment, procedures for adjustments of disputes and grievances and all other related matters.

The Majority Representative shall be appointed according to the procedure set forth in N.J. Revised Statutes 54: 134-5,1 et. seq. and shall have all the rights and privileges thereto.

Stewards: No more than one representative of LBA #77 shall be permitted time off to attend negotiating sessions and meetings of the LBA #77. A seventy-two hour notice that he given to the Shift Commander prior to time off being granted, also, when time off is granted it shall be without pay, unless, the meeting is joint between the LBA #77 and the City of Absecon and then time off shall be granted without loss of pay.

## ARTICLE 3- GRIEWANCE PROCEDURE

Definition: A grievance is any dispute between the parties concerning the application of interpretation of this Agreement or any Complaint by an Employee as to any action or non-action which violates any right arising from his or their employment.

No more than two Absecon City Employees, that are representatives of the PPA #77, shall be given time off with pay from their regular duties to attend grievance discussions between the PPA #77 and the City of Absecon. All grievances by an employee, and responses there to be by the City shall be in writing within ten (10) working days of its occurrence or the knowledge of its occurrence, and then submitted to the Steward for processing. The processing of grievances shall take place without discrimination and irrespective of membership or affilliation of PPA #77.

#### 3-2 Procedure:

Step #1- The Steward shall try to resolve the grievance in an informal manner through the chain of command. To shall start grievance as high up in the chain of command as he deems necessary to resolve the grievance.

This step should take no longer than five (5) working days.

Step #2- If the grievance is not satisfactorily adjusted under the provisions of Step #1 above, it shall be submitted in writing to FW #77, who shall accept or reject said grievance within ten (10) working days of receipt.

Step #3- If PW #77 accepts said grievance it should submit the grievance to the Chief of Police. The Chief of Police must recommend a decision in writing within five (5) days of receipt of the grievance to the PPA #77

Step #4- If the grievance is not satisfactivily adjusted under the provisions of Steps #2 and Steps #5 above, the PBA #77 may appeal the grievance by written notice, which notice shall set forth the Union's position with respect to such grievance, to the Dayor of the City of Absecon within five (5) days after discussions have been concluded after Step #3 above. If the grievance is not settled satisfactorily at this step the Mayor shall submit to the FBA #77 in writing a final statement of his position. The case shall then be considered closed unless either party within fifteen (15) days after the conclusions of discussions at this step initiates impartial binding arbitration proceedings as set forth in Step #5 below.

Step #5- Are party initiating arbitration proceedings shall notify the Public Employment Relations Cormission that they are entering into Arbitration proceedings and that a list of arbitrators be supplied as requested. If the City and the PRA #77 cannot agree to a satisfactory arbitrator within ten (10) days after receipt of the list, the Commission shall be requested to select an arbitrator. The arbitrator shall hear the matter on the evidence and within meaning of the Agreement, he shall render an award in writing within ten (10) days after the conclusion of the hearing and his decision shall be final and binding onall parties.

Each of the parties hereto shall hear the commensation and expenses of the members appointed by it on its behalf. The commensation and expenses of the Arbitrator and any other expenses of the Toard of Arbitration shall be borne equally by the EAA 377 and the City of Alescon.

5-5 Extensions and Podifications: Time extensions in volving the Grievance Procedure may be mutuall agreed to by the City and the committee.

## APPICER -4 POP-DISC TOUR PEO

The City and Imployees both recognize that there shall be no discrimination by reason of sex, creed, racial origin, with respect to employment, or opportunities for improvement of jobs, or as a condition of employment. The City further agrees that it will not interfere with nor discriminate against an employee because of members' in in, or legitimate activities on behalf of PA 777, nor will the City encourage pembership in any other membership or union to do anything to interfere with the representation by the Lajority Cepresentative of PA 777 as the exclusive pargaining agent of employees.

## A TRICIN -5- BULLTITY REALD, RULL CERCER ONE

The City shall permit the use of bulletin boards, located in the lolice Department headquarters, by FM 777 for the posting of notices concerning TM business and activities.

The City agrees, in accordance with the State Statutes upon receipt of signed authorization cards from the employees, to deduct from the employees wages the amount of annual dues as prescribed by TIA  $^{\mu}$ 77, in equal installments by-weekly and to forward said amount to the Treasurer of PGA  $^{\mu}$ 77 on the first of each month.

This provision is open to adjustments with the City Treasurer as to policy, or procedure.

## ACTICLE 6- MANAGE EAR BIGGS

It is the right of the City to determine the standards of service to be offered by its employees; determine the standards of selection for employment; direct its employees; take disciplinary action; maintain the efficiency of it's operations, determine the methods, means and personnel by which its operations are to be conducted; determine content of job classifications, schedule hours; take necessary actions to carry out its mission to emergencies; exercise complete control and descretion over its organization and the technology of performing its work. Pothing in this article shall alter or relieve the City of any of its obligations undertaken by this Agreement.

#### ASTROLE 7 - TOLICES Y 'S RIGHS

27-1 PM Affiliation: Pursuant to Chapter 303, lublic Laws of 1968, the City agrees that every Policeman shall—the right freely, to organize, join and support the PBA and its affiliates for the purpose of engaging in collective negotiations and other concerted activities for mutual aid and protection. As a body exercising governmental power under the Laws of the State of New Jersey, the City undertakes and—agrees that it shall not directly or indirectly discourage or deprive or coerce any policeman in the employment of any rights conferred by Chapter 305, or other Laws of New Jersey or the Constitution of New Jersey and the United States; that it shall not discriminate any policeman with respect to hours, wages, or any other term or condition of employment by reason of his membership in the PBA or its affiliates, or his participation in any of these activities, collective negotiations with the City, or his institution of any grievance complaint or proceeding under this Agreement with respect to any terms or conditions of employment.

- 7-2 Other imployment: Lembers shall be entitled to engage in any law-ful activity and obtain any lawful work while off duty, providing same does not conflict with his responsibilities as a folice Officer.
- 2-5 Reports or Charges Against Employee: Employees shall be made aware of reports or charges against them, they shall not be compelled to make any verbal or written statement concerning the charges and they shall have the right to consult an attorney and/or the PEM at no expense to the City of Absecon. In addition employees shall not be suspended nor suffer loss of benefits until after a departmental hearing, unless, lowever, the superior officer in charge considers the suspension of the employee an immediate necessity for the safety of the public or the welfare of the department. In cases when the employee is suspended prior to a departmental hearing the superior officer shall within twenty-four (24) hours submit a written report explaining such action to the Chief of Police and Layor of the City of Absecon. A copy of the report shall be made available to the employee or employees involved upon request.
- Defense of an Officer: When the defense of an officer is required due to circumstance arising out of the responsibilities as an employee, other than disciplinary actions initiated by the City of Absecon, the necessary defense shall be provided as specified in Title ADA:15-157 of the New Jersey State Statutes. In addition the City shall provide a list of at least five (5) attornies and the employee or group of employees shall be given the opportunity to select one (1) attorney for their defense.

#### ARTICLE 8 - CHARLYS

All employees covered by this Agreement shall receive eleven (11) paid holidays per year as follows:

New Years Day

Washington's Firthday

Good Friday

l'emorial Day

Independence Day

Labor Day

Veteran's Day

Thanksgiving Day

Priday after Thanksgiving

Christmas

Personal Meliday

approval forty-eight (48) hours in advance of the day or days requested.

If for some reason the request is not submitted forty-eight (48) hours in advance the sergeant may, at his discretion, grant the request, imployees may receive payment for holidays not taken during the calendar year because of Department responsibilities. Fayment shall be computed at the daily rate of pay applicable at the time the holiday was earned and paid prior to the end of March 31 of the following year. Time off for holidays shall not be rescheduled because of sickness unless a superior is notified prior to midnight of when the time off is to begin.

earned, however, if because of leave of absence, suspension, termination of employment of any other reason it is known that the time off that has been taken will not be earned in the calendar year, reimburse ent to the City of Absecon must be made. Ecimbursement will be computed at the daily rate the employee was paid during the time off.

If by some of the following year all efforts to grant revuested time off for the holidays earned the previous years have been exhausted, rayment shall be made for moused holidays. In addition, every effort by the sergeant must be made to satisfy the legarinant's needs in cases of energency prior to calling the employee back to vor't from holiday time off.

## A TORE LO WAR

9-1 digibility: impleyees shall be eligible for fifteen (15) vacation days during the first year of service. Towever, vacation time may not be taken until nine (9) months of service has been completed.

endar year in which five (5) years of service will be completed.

exployees shall be eligible for twenty-one (21) vacation days the calendar year in which ten (10) years of service will be completed.

calendar year in which fifteen (17) years of service will be completed. For the purpose of this Agreement, (acation Days are defined as days given off with pay that are normall scheduled to be worke).

10-2 Approval: The Chief of Tolice shall determine when there is a conflict of vacation giving priority to those employees with seniority. In addition every effort by the Chief of Police must be made to satisfy the needs of the Department in cases of mergency prior to colling the employee back to work from vacation time off.

Vacation recruests must be submitted to the Chief of Police for approval may be taken at anytime during the rear provided the Chief of Police has given prior approval.

#### AMPROFO 10 3 073 1 1 1 ATS 330

10-1 Sick Leave: Sick leave in defined to mean absence from employment because of accident, illness, or restricted from duty by a licensed physician.

A certificate from the attending physician is required as proof of illness after three (5) consecutive days sick leave.

imployees shall be permitted sick leave to attend to a sick member of their immediate family. However, the sick leave shall not be permitted to extend into the next tour of the scheduled shift.

Accumulation: mployees covered by this Agreement shall be granted sick leave as defined above, with pay, for not less than one (1) working day for each month of service during the initial year of employment and shall receive twelve (12) working days sick leave for each calendar year thereafter. If an employee requires more or only a nortion of allowable sick leave for any calendar year the unused amount of sick leave shall accumulate from year to year and each employee shall be entitled to their accumulated sick leave with pay if and when required.

In cases of severe hardship as determined by the Chief of Police, and with the approval of the Layor, encarned sick leave may be granted.

The City shall not require any of its employees covered by this A-greement, who may be disabled as a result of employment with the City, to utilize accumulated sick leave.

10-3 <u>DAY HERY THERATION</u>: Upon an employees retirement, death, or honorable termination of employment after 19 years of service, said employee shall be compensated for accumulated sick leave computed on the daily rate of pay for the year immediately proceeding said termination and shall receive a full days pay for each day of accumulated sick leave. Any employee is separated from service for cause arising from any disciplinary action shall not be entitled to compensation for accumulated sick leave. It is further agreed that an imployee after completing 19 years of service may use accumulated sick leave for purposes of early retirement.

10-4 Funeral Scave: Employees covered by this Agreement shall be entitled to a special leave of absence with pay up to a maximum of three (3) working days in case of death within the immediate family.

The term "Irraediate Tamily" shall include only father, mother, stepparent, father/mother-in-law, grandparents, sister, brother, spouse, child or foster child of an employee and relatives residing in his bousehold.

The Chief of Police shall be notified by the employee of the need for leave as soon as it is practical. Additional leave, if required because of extenuating circumstances, may be granted with pay by the Chief of Police with the approval of the layer.

10-5 Injury Leave: Injury leave shall be granted with full pay to "employees" temporarily disabled through injury or illness as a result of and in the course of their respective employment. Said injury leave for temporary disability shall be governed by the Statutes of the State of New Jersey and particularly the workmen's compensation Statutes under Chapter 15 of Title 34 of the Cevised Statutes. Said injury leave shall extend for the time period as set forth in said Statutes.

Any amount of salary or wages paid or payable to "employees" because of leave granted pursuant to Artlice 10 10-0 above shall be reduced by the amount of worknen's compensation award under Chapter 15 of Title 54 of the Revised Statutes made for disability because of the same injury or illness requiring such leave. It is the intention of the "City" to supplement any temporary disability payments made under worknen's compensation to "employees: so that said "employee" receives his full salary or wage. Upon the ceasation of payment of temporary disability of the carrier to the "employee" the "City" supplemental payments will also cease that the "employee" will be expected to return to work.

10-6 TW Teave for 'cetings: The obligated Delegates of 10% 777 that are employed by the City, or their representatives, shall be granted time off with pay for all regularly scheduled meetings of the 10% 777 when such meetings take

place at a time when the employees involved are scheduled to work. No more than one (1) employee at a time will be given time off, and a request for the time off must be submitted seventy-two (72) hours in advance. In cases of emergency the Chief of Tolice may dray the request the time off. Cases of emergency shall be determined by the Chief of Tolice.

10-7 <u>Extended Leaves of Macroces:</u> leaves of absence without pay may be granted for a perior of up to but not exceeding six (6) months. Forever, there shall not be more than one employee on an extended leave of absence at the same time.

10-8 Training and Educational Jeave: for the purpose of improving professional qualifications each employee covered by this Agreement shall receive specialized or advanced law enforcement related training.

Dates and titles of advanced training courses shall be posted as they become available.

requested, giving preference to the most senior employee. Fowever, the course selected by an employee must be one that is related to the area of work the employee is assigned. Imployees shall be limited to no more than one training course assignment a calendar year unless otherwise approved by the Chief of Police and/or the Mayor.

### 11- Calaries:

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11-2 reviews terrice: Tradit of which and tradition of months of mentions service as a ruline officer shall be into to now hires that have successfully completed the require courses of state of an accordated value accordance of all be determined by the fried of olice or territy died.

11-2 forth feet: 1. For the surpose of the supersect the swork week shall be defined as 6 consecutions 2 that the surpose of the supersection 2 through the surpose of the supersection.

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Pine of Ser cont. days shall be substituted to the derivant of the shift for an royal "orby-eight (20) bears is advance. If not substituted forty-eight (28) hours in advance, the derivant may at his discretion, wrant the recuest. Tong. days may be added to allow these off.

#### 11-4 vertime:

for the purpose of this Agreement oversive shall be defined as all bours worked in excess of the 8 or 9 bour scheduled tour and all bours worked in excess of the 6th or 45, scheduled day of the work week to which the employee is assigned.

- A.) Evertime shall be said at the rate of one and one-balf time the regular rate of pay.
- of colice or centry Chief.
  - t.) (vertine shall be reported in tenths of an hope as follows:
    - 1) ess than .7 hours (18 mins.): no payment.
    - 2) .3 hours or more: payment will be made by multiplying the overtime reported by one and one-'all the calculated hourly rate.
- including longevity, but excluding college allowance, by 2190 hours.
- ing the pay period the overtime was caused unless otherwise requested by the employee in writing on a form movided by the City Clerk/Administer.
- ).) 'Il employees covere' in this tereement are climible for evertime payments.
- C.) holoyees scheduled to work, and work or any of the following bolidays shall be paid four hours overline.

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nay, were some and a company of the second s

secutive nine (\*) four fours so arated to at least two (\*) tours off, shall receive eventire payments for all hours worked in excess of nine (\*) lours a day and all hours worked in excess of the fourth (\*) scheduled day of the vork week.

#### 11-5 Stand-by "ine:

Any employee placed or stand- retime will be given ? hours overtime.

If this stand-? alors combinues most 'barne, then said employee will receive another 'o' ours over time at the stand-by continues mast the original A boars.

#### 11- Cornersatory Time of:

the request of the employee and with the conversal of the which of edice or constant. Price of the employee and with the conversal of the which of edice or constant. Price of the environmental the conversal of the edice of the price of the edice of the edice.

### 11-7 Tongevity:

to and together with his/her annual base salary, additional componentian based upon the length of his/her service as "ired and determined according to the following schedule:

- A) Then completing Treers of service, " of a meal base salary.
- ") pon completion 10 mones of service, to or numed base salary.
- " "non completing " were of service, " o" emuch base salary.
- in engevity pay shall be acclied on the locate of the employments ansiversary date of employment and shall correcte at the objusted rate of pay on the payday invediately following said ansiversary late.

## 11-3 Misimus Wall of Miswance:

imployees that are called into work while off duty, and wor, shall receive a minimum allowance of three (%) fours pay.

#### A COTOL 148 - 3 10. 1 - 2.0 .

Any employee who shall have been appointed to act for a senior officer in the absence of such senior officer and who shall have performed the duties thereof, for a continous period of thirty (70) days shall, thereafter, be entitled to compensation supropriate to such officer for time so held.

This shall not apply for alsoness due to twention or holidays.

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15-1 Compensation: A college Incentive 'Howards shall be paid to enployees that have accumulated academic credits from an institution of Collegiate level. The credits accumulated must be accueditable towards an Associates or fachelors Degree in Faw inforcement and shall be said in accordance with the schedules as follows:

Accumulated Credits	Annual Compensation	
15 Credits	4.00.00	
FG Credita	#30 <u>.</u> 00	
% Credits	600,00	
96 Headits	1900.00	
138 Gredits	1,200,00	

Compensation shall be continued from year to year and shall be paid in all we are on the first pay day in nearther. Less bires will not receive Collège Incentive Movennee for necessalated credits until the cuployee has completed twelve (12) months of service in the City of Absecon. Layment is to be provated and begin with the first full month after the twelfth (12th) month service.

13-2 <u>Paition:</u> The cost of twition shall be paid by the City and the required books shall be provided for the little alice library or, if necessary, purchased. All books provided by the little wall be signed for by the employee and returned within cixty (60) does following the end of the semester. If the books are not returned within the time specified, the City shall be reinfursed the value of those books not returned.

### ATTORS 14- HOSCIPATION OF A STONE OF

The City agrees to continue to provide Yew Jersey "lue Cross and Blue Shield with "ider "J" for all employees covered by this Agreement, at the City's expense. The City agrees to continue to provide Major Ledical Insurance at the City's expense.

14-2 The City agrees to pay a premium not to exceed nineteen dollars (.19.00) per month for single employees and twenty-three (.23.00) dollars per month for married employees to a group insurance plan selected by 48A #77.

#### A FICIE 15 - CLOTTER ANDLEW CR

15-1 Uniform Maintenance: Each employee covered by this Agreement shall be paid an allowance for the cleaning and maintenance of his clothing and uniforms in the sum of 1500.00 annually, Maid allowance shall be paid on the first payday in December. For employees with less than twelve (12) months of continuous service the 100.00 shall be provided to the number of full months of service completed the time payment is made. It is understood that this allowance is not intended to be used to muchance or replace clothing or uniforms.

Uniform 'unclasion: 'ewly lived or loves, and employees with less than twelve (12) months of service are required to purchase their own uniforms. All other uniform receive a credit of 250.00 annually to purchase uniforms. The didy also arrees to reinform nonuniformed personall for clothing up to 250.00 per year, on burse eat will not be made until the proper receipts have been presented.

evily limed combaves and or misseem with less than excive (12 worths of service shall be noted made the full order for the initial emphase of mulforms once their large constated evelope (11) emphase of continuous service and

have the presented the proper receipts. It the time of purchase the receipts may be filed with the City Clerk bending the completion of twelve (12) months of service.

The City rates any major changes in the present uniform.

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All practices and conditions not covered by this Acreement shall continue to be governed, controlled and interpreted by reference to the City Charter, Ordinances and also and Regulations of the Colice Department and any past or present lenefits or privileges which are enjoyed by the employees covered by this largement, that have not been included in this contract, shall be continued.

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In the event that any prevision of this 'encouent shall be finally determined to be in violation of any applicable state law, such determination shall not impair the validity or enforce onto " the remaining provisions of this Agreement.

In the event that any exemision of this immediate sentracy to an established dity ordinance, the previsions of this increment shall apply.

# 7 19 7. 18 TRUBLAT ATT

19-1 robationary levied: hydroges covered by this Agreement shall not be eligible for henefits as provided in laticle 10. 10-7 and laticle 17 until they have completed at least 12 nonths of continuous service with the Absectational Colice Department.

and the state of the factor of the state of

18-2 Approving Authority: In the absence of the aver and/or the dieff of colice a representative shall be a recipied as the approving Authority.

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goals and purposes are such as to contone in strikes, work stoppies, sickouts, slowdowns, or any other nethod which would have been with police service to the fits and its citizens, or violate the rus of the Mate of New Versey or the fonstitution of the brited States. In 77 and employees will not support any newber of this organization action contrary to this provision.

- subject to this 'erroment, does for the 'scociation. The deductions shall be made in compliance with functor 12", which are of 107%, 1.2.4.2. ( .9.)
- . cleck-off shall compute for one enlayer the signs of properly detect as the minetian cond. supplied by the specialism and verified by the little frequency during the month following the filling of such card with the situr.
- the rate of referring does, we associated right curnish the literarities notice thirty (10) days prior to the effective date of such change and shall furnish to the title new authorizations from its rembers slowing the authorization for each employee, or an official polification on the letterheed of the association and signed a first association of the association education of such absociation.
- in the Association will provide the pacesons "check-off" autiorization" for and the secondation will accuse the simultures of its newhers
  on the forms and deliver the signed forms to the distribute.
- . The dity across to deduct the legic store for from the earnines of those explones if a clock not to become recipes of the Association and themself the fee to the respective responds to re-
- to become a remover of the issociation from the result following resistence to the from the issociation of the around of the instance of the around of the instance of t

the written notice of the amount of the fair of the assessment and also be furnished to the ew densey ablic balancab elations formission.

- shall be in an anomat equal to the resplan reviewship does, initiation fees and assessments on the Association, has the cost of benefits financed through the does and available only to members of the Association, but in no event shall the fee exceed eighty-five (85) percent of the regular membership does, fees, and assessments.
- I. The sum representing the fair share fee shall not reflect the costs of financial support of political causes or condidates, except to the extent that it is necessary for the Association to expare in lobbying activity designed to foster its policy goals in collective populations and contract administration, and to secure for the emberges it represents advances in waters, hours and other conditions of emborrout which ordinarily cause be secured through collective perchations with the fity.
- shall provide advance written natice to the on errors willie hylogent relations Commission, the lity and to all endorces within the unit, the information necessary to compute the fair stone fee for services emmerated above.
- . The Association shall establish and maintain a procedure whereby any employee can challenge the assessment as committed by the Association. This appeal procedure shall in no way involve the dity or require the dity to take any action other than to hold the leg in escrow pending resolution of the appeal.
- land association shall indensify, defend and save the little barrless against our and all claims, demands, suits on other forms of liability that shall onise out of only messen of seties taken by the distribution reliance when the of initial antification of the leading of the leading on

and signed for the resident of the Association, advising if such elected deduction.

Therefore in the translation is an emite, eyerk and distinct from the assumption in one of the expectations to the extent that he has received ornal lengths, the issociation is required under this length meant to represent all of the employees in the imposition unit fairly and equally, without regard to issociation represents. To because of this largement leve been made for all employees in the hyperining unit, and not only for no long in the little translation and this temperature is a represented in the little After it had satisfied itself that the saccious of a representative.

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TO MITTING . , the undersigned have affixed finir signatures on the

24th is in February

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Ex consisted would fail 1832